



## ROTARY INTERNATIONAL DISTRICT 5300 AWARDS 2007-2008

Each of the 61 clubs in District 5300 deserves special recognition for its unique efforts and contributions to its members, its community, and to the world. **YOUR CLUB IS NO EXCEPTION!** This year each club will be recognized in some way through the District 5300 awards process. But to do so, YOUR club must submit activity/project documentation by **MARCH 31, 2008**.

District awards will be based on the Five Pillars identified in the *Club Leadership Plan* and be given in six categories: Membership Development and Retention, Public Relations, Club Administration, The Rotary Foundation, Youth and Community Projects, and International Projects.

The goal of the District awards is to recognize clubs by size for their exemplary activities and projects in each category. Clubs may apply for recognition in one or more categories listed. They are encouraged to apply in all six categories.

### DIRECTIONS FOR SUBMITTING DISTRICT 5300 AWARDS PACKET

“Doing Rotary” automatically qualifies your club for District awards, as long as you submit the attached Checklists and Activity/Project Reports. **In order to be eligible to receive District awards, you must tell us about your activities by completing these forms.**

This year there are six award categories. For each category there is a Checklist. To qualify for an award in a category, a club must complete the **Checklist** for that category and submit **at least one but no more than two Activity/Project Reports** for that category.

If a project does not seem to fit any award category, include it in one where it seems to fit best. Activity/Project Reports should detail your club’s special projects or activities, not everyday operations. If you have many projects or activities in one category, select the two most innovative, successful projects. Greater weight may be given to new or unique projects, but you are encouraged to also submit annual or repeating projects for consideration. Be sure to include enough detail in your Activity/Project Reports so that the Awards Committee can grasp their nature and impact. You may include supporting documentation such as news clippings, recordings, pictures, videos, digital photos, etc. Be sure to list an email and/or telephone number of the individual who filled out the Activity/Project Report so we may contact that person in the event there are questions or items to confirm. We plan to highlight many of these projects at the District Conference. Remember: A club may submit **NO more than TWO Activity/Project Reports PER category.**

It is easy to receive the recognition you deserve! Fill out online these Activity/Project Reports and corresponding Checklists and then email or mail them along with any attachments postmarked by midnight on MARCH 31, 2008, to:

ROTARY DISTRICT 5300 AWARDS COMMITTEE  
c/o David McAlexander, District Awards Chair  
324 S. San Marino Ave.  
Pasadena, CA 91107  
Phone: (626) 795-1968  
[david\\_mcalexander@onebox.com](mailto:david_mcalexander@onebox.com)

## DISTRICT 5300 AWARDS JUDGING CRITERIA

This year the District will give **three** OUTSTANDING CLUB awards in each of the six categories: Membership Development and Retention, Public Relations, Club Administration, The Rotary Foundation, Youth and Community Projects, and International Projects. These will be given based on a club's official size as of July 1, 2007, as reported by Rotary International and listed on the District's monthly attendance reports beginning with the September report.

- Small Clubs: 10 – 25 members (22 clubs)
- Medium Clubs: 26 – 59 members (29 clubs)
- Large Clubs: 60 – 262 members (10 clubs)

The District will also recognize EXEMPLARY CLUBS for their projects in each of the six categories. Judges will base their award decisions on the submitted Checklists and Activity/Project Reports and attachments. Clubs need to demonstrate to the District 5300 Awards Committee their commitment, dedication, and member involvement in carrying out unique, innovative, and exemplary programs that have had a significant impact on their club, the community, or the world.

### ADDITIONAL AWARDS

#### RI Presidential Citation Award

To qualify for the Presidential Citation, your club should meet the membership goal of at least one net new member by March 31, 2008, and one activity from each of the six categories listed in the brochure.

- Brochure: [http://www.rotary.org/RIdocuments/en\\_pdf/900a\\_en07.pdf](http://www.rotary.org/RIdocuments/en_pdf/900a_en07.pdf)
- Certification Form: [http://www.rotary.org/RIdocuments/en\\_pdf/900b\\_en07.pdf](http://www.rotary.org/RIdocuments/en_pdf/900b_en07.pdf)

The simple one-page Certification Form must be completed and signed by the Club President. No documentation is required for this self-certification. **Email, fax, or mail the signed, completed form no later than midnight, March 31, 2008, to District Governor Charlie Barr at:**

Rotary International Presidential Citation 2008  
c/o Charles M. Barr, Governor – Rotary District 5300  
P.O. Box 1543  
Laguna Beach, CA 92652  
HM: 909.494.5529 FAX: 949.494.5543  
[dgcmb07-08@mindspring.com](mailto:dgcmb07-08@mindspring.com)

#### Rotary Foundation Giving Awards

All awards related to Rotary Foundation Giving will be presented during the 2008-09 Rotary year at the various Foundation events, not the District Conference. The awards include three categories: Total Annual Share Giving, Total Giving (Annual Share + Polio + Other Restricted Giving + Permanent Fund), and Per Capita Giving. Clubs need not submit reports to qualify for these awards because these numbers will be derived from year-end reports from the Rotary International Foundation.

### **Membership Growth Awards**

Awards for Membership Rank (% of growth for the year), Gross Growth, Retention Rate, and Attendance Percentage will be presented at the District Conference. These awards will be determined from data submitted on the March Attendance/Membership Report which is **due to the District by April 15, 2008**.

### **Club Bulletins/Newsletter Awards**

Awards for club bulletins/newsletters will be based on sample newsletters. Rules and judging guidelines are listed on the District website: <http://www.district5300.org/awards/2007-2008/DistrictBulletinAwards.pdf>. **Email or mail your bulletin/newsletter no later than midnight, March 31, 2008, to:**

Melinda Robbins, District Newsletter Editor  
4091 Riverside Drive  
Chino, CA 91710  
B: 909.591.4791 H: 909.591.4239  
[melinda@benhamad.com](mailto:melinda@benhamad.com)

### **Club Website Awards**

If you wish to enter your club website into the District competition, **email by midnight, March 15, 2008**, the following information to Chris Datwyler at [nchrisd@ix.netcom.com](mailto:nchrisd@ix.netcom.com):

- The name of your Rotary Club
- The name, email, and phone number of the club's webmaster
- The Website's address (URL)

Rules and judging criteria are listed on the District website:

<http://www.district5300.org/awards/website/2007-2008/WebsiteRules.pdf>