

2011 Foundation Training: International Matching Grants

Contact Information

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Matching Grant:

Money provided by The Rotary Foundation (TRF) to assist fund a humanitarian project being conducted by clubs in two or more countries. Amounts range from a minimum of \$5,000 to a maximum of \$150,000

- standard Matching Grant request is for an award between \$5,000-25,000: submit to TRF July 1-March 31 and TRF approves August 1-May 15.
- Competitive Matching Grant is for an award between \$25,001-150,000: submit to TRF by August 1 or January 1 for consideration and approval at the October and April Board of Trustees meeting respectively. Paperwork for this grant includes a Community Assessment write-up.

Humanitarian Service Project:

A project between 2 or more Rotary clubs in different countries that includes significant Rotarian involvement and benefits the community, rather than an individual.

- Examples of eligible projects would include water projects (clean drinking water; irrigation; sanitation; etc.), training/education projects (entrepreneurial; occupational; medical; agricultural; etc.), equipment provision projects (school supplies; medical supplies; classroom supplies; agricultural supplies, etc.), and microcredit projects (business startup; income-generating enterprise; business expansion; etc).
- Ineligible projects would include those involving the purchase of land or buildings, building construction/refurbishment (with limited exceptions), salaries, travel (with limited exceptions), ongoing organizational administrative expenses, and post-secondary education activities/research/ professional development.

Matching Grant application phases:

Phase 1:

- Identify project, participating Clubs, and funding.
- Prepare the matching grant application - generally done by the foreign club (primary host club in the project country) and forwarded to U.S. Club which is financing the project (primary international club).
- Submit applications for District review by Matching Grant Chair (Clive Houston-Brown).
- Upon completion of review, completed application will be submitted to The Rotary Foundation.
- Clubs receiving DDF are required to deposit their project funding commitment to District 5300.

Phase 2:

- Rotary Foundation acknowledges receipt of application via Primary Club Contacts.
- TRF Humanitarian Grants staff reviews application and either accepts it or requests clarification.

Phase 3:

- For standard Matching Grants applications, TRF Humanitarian Grants staff either approves or rejects the grant request.
- For Competitive Matching Grant applications, TRF Humanitarian Grants staff forwards the application to The Rotary Foundation Trustees for their review and decision at their next Board meeting.

Phase 4:

- Project partners are informed of grant decision. If disapproved, The Rotary Foundation informs the applicants. If approved, the primary project contacts will receive an announcement letter, which gives instructions on the co-sponsors' next steps in the payment process.

Phase 5:

- The Rotary Foundation releases grant funds and the project partners implement the project'
- Project partners submit progress reports every 12 months until project is completed and then submit a final report no later than two months after the project completion.
- The Rotary Foundation closes Matching Grant File

Common problems:

- Eligibility of expenditures (proposed project includes construction costs or salaries).
- Report delinquency (one of the clubs is delinquent in sending TRF reports or prior projects)
- Incomplete paperwork (missing or wrong signatures; incomplete itemized budget; inadequate descriptions)
- Communications (host Rotary club not responding to emails or other contact attempts)

Important Websites:

The Rotary Foundation Matching Grants:

<http://www.rotary.org/en/ServiceAndFellowship/FundAProject/HumanitarianGrants/Pages/MatchingGrants.aspx>

Database of potential projects:

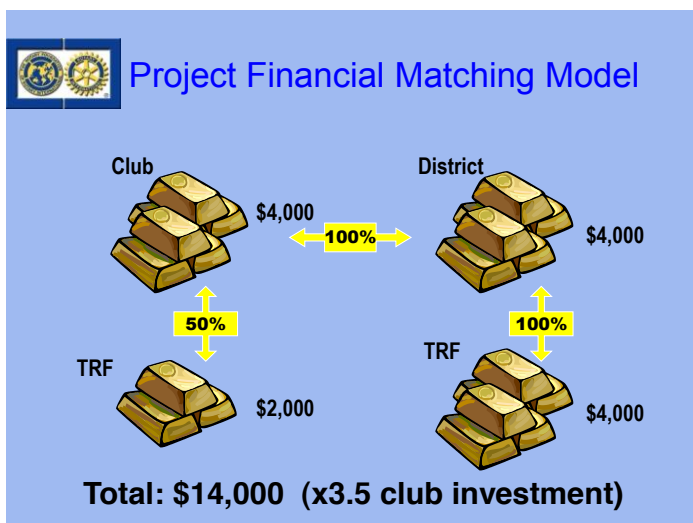
<http://www.matchinggrants.org>

District 5300 Foundation/Matching Grants information site:

<http://www.district5300.org/foundation-rotary/>

Matching Grants example application:

<http://www.district5300.org/foundation-rotary/2006-2007/MatchingGrantApplPeru.pdf>



The screenshot shows the website <http://www.matchinggrants.org>, developed and maintained by District 5340 San Diego. The page displays a project listing for Honduras - Tegucigalpa D.C. with a budget of \$53,239. The project is titled "Water Project" and is part of the "WATER PROJECT OF COMMUNITY - BRISAS DE ORIENTE - TEGUCIGALPA HONDURAS C.A." The objective is to equip the Brisas de Oriente community with water. The project cost is approximately \$53,239.03, with 10% corresponding to physical works and the rest to equipment and materials. The primary host partner is Club Tegucigalpa Kaputzihl, District 4250. The primary international partner is the club's host partner.