

# The Rotary Foundation FAQs

## *Annual Giving & Major Gifts*

### *Annual Giving*

#### **Q. Where do I mail my contribution?**

A. In the USA: The Rotary Foundation, P.O. Box 75133, Chicago, IL 60675-5133. In Canada: The Rotary Foundation Canada, P.O. Box 9988, Postal Station A, Toronto, Ontario M5W 2J2. For contributions outside North America, please use the RI office serving your area.\*\*

#### **Q. Where can I find contribution and recognition forms?**

A. Contribution and recognition materials may be ordered through RI's online catalog (<http://shop.rotary.org/catalog>), by e-mail ([pbos@rotary.org](mailto:pbos@rotary.org)), by mail to the RI office serving your area\*\* or by download from the RI Web site.\*

#### **Q. Can I use my credit card to make a contribution?**

A. Yes. Please complete the authorizing Credit Card form\* and submit to The Rotary Foundation (TRF) per mailing or fax instructions on the form. Contributions may also be made online through the secure RI Web site ([https://riweb.rotaryintl.org/donor\\_xml/contributionmenu.asp](https://riweb.rotaryintl.org/donor_xml/contributionmenu.asp)).

#### **Q. Can I view my contribution history and Paul Harris Fellow balance on the Web?**

A. Yes. Once registered through the business portal on the RI Web site, you will have access to your profile. To register, choose "Member Access" on the RI Web site ([www.rotary.org](http://www.rotary.org)) and enter your personal, club ID and district numbers.

#### **Q. How do I request Paul Harris Fellow Recognition and what is the processing time?**

A. Complete the Recognition Request Form\* (123-EN) and submit to TRF. Please allow 4-6 weeks for processing. If you need to expedite the process, please contact the Development Services Coordinator handling your district (847-866-3352).

#### **Q. How can I request a certificate or replacement pin?**

A. Please e-mail your request to: [erey@rotary.org](mailto:erey@rotary.org) or contact us at: 847-866-3352.

#### **Q. What are Foundation Recognition Points (FRPs) and how can I designate them?**

A. Once a person becomes a Paul Harris Fellow (PHF), every dollar he/she donates above the initial US\$1000 gets an FRP. FRPs may be transferred to another person without altering the donor's own PHF level. To designate points to another account, simply complete the authorizing Recognition Transfer Form\* (102-EN) and send to us via mail or fax.

**Q. How can I obtain a copy of the Club Recognition Summary (CRS) and Monthly Contribution Report (MCR)?**

A. These reports are available via the Business Portal on the RI Web site ([www.rotary.org](http://www.rotary.org)) to current club presidents, club secretaries, district governors, governors-elect, Rotary Foundation chairs and annual giving subcommittee chairs. You may also contact us directly at: 847-866-3352.

**Q. How can I report discrepancies on the CRS?**

A. Contact the Development Services Department at TRF at: 847-866-3352 or the RI office serving your area.\*\*

***Major Gifts***

**Q. What is a major gift to TRF?**

A. Major gifts include cash, securities, planned gifts or pledges of at least US\$10,000 made to the Annual Programs Fund, the Permanent Fund, PolioPlus Partners or specific restricted gift programs.

**Q. How can an individual become a Benefactor of TRF?**

A. By making a US\$1,000 outright contribution to the Permanent Fund or through a will or final estate plan.

**Q. Can I gift my home to TRF and retain the right to live there?**

A. Yes. The owner of a residence or farm may give the property to TRF, claim an income tax deduction for the charitable remainder and retain use of the property for himself/herself and/or another occupant. TRF gift acceptance policies apply.

**Q. How does TRF identify prospective Major Donors?**

A. TRF uses a variety of methods to identify prospective Major Donors and Bequest Society members. Individuals may have held a leadership position in Rotary, been actively involved in TRF programs or responded to TRF's *Visions* mailing.

**Q. Can I make another person a Major Donor?**

A. No. Unlike designating another person a Paul Harris Fellow, you can only become a Major Donor through personal, outright giving totaling US\$10,000 or more.

**\*All forms may be found at TRF's Download Center on the RI Web site**  
([www.rotary.org/newsroom/downloadcenter/foundation/development.html](http://www.rotary.org/newsroom/downloadcenter/foundation/development.html))

**\*\*Contact the Rotary International office serving your area**  
([www.rotary.org/support/secretariat/officcenters.html](http://www.rotary.org/support/secretariat/officcenters.html))