

**Individual Project Summary - submit with receipts & invoices at 6 months and by May 31 2006  
District 5300 Simplified Grant #56487-\_\_\_\_ 2005-2006**

Note: Rotarians completing an individual project summary should return this form to Margaret Cooker at 15267 Tatum Rd, Victorville, CA 92395-3656 *This money MUST be utilized in the 2005-2006 Rotary year or returned as per instruction letter.*

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1. Project Title: \_\_\_\_\_ 2. Rotary Club: \_\_\_\_\_

3. Report Type: Progress Report

Provide an itemized statement detailing how grant funds have been expended to date.

Final Report

Provide an itemized statement detailing how grant funds **were expended on this project from its implementation through completion MUST BE COMPLETED BY JUNE 30 2006.**

**Community Impact**

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4. Provide detailed information regarding the project and its beneficiaries. How many non- Rotarians benefited from this project? \_\_\_\_\_ How were they helped?

5. How has the project provided community members with specific skills or knowledge that will allow them to help themselves?

6. If a cooperating organization was involved, what was its role?

**Rotarian Involvement**

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7. How many Rotarians participated in the project? \_\_\_\_\_

8. How did they participate?

9. Provide an overview of project spending below (retain receipts of all expenditures):

Items Purchased/ Project Expenses	Cost (in local currency)
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Total funds expended in local currency _____	

10. By signing this report, I confirm that District Simplified Grant funds of \$\_\_\_\_\_ (local currency) were spent in accordance with Trustee approved guidelines and that all of the information contained herein is true and accurate. Receipts for all expenses will be retained for at least three years in case of audit.

11. *Certifying Signature* \_\_\_\_\_ *Date* \_\_\_\_\_

12. *Please print name* \_\_\_\_\_ *Rotary title* \_\_\_\_\_ *Club* \_\_\_\_\_