DISTRICT 5300 AVENUE OF SERVICE CHAIR

JOB DESCRIPTION

INTERNATIONAL SERVICE

Responsibilities of the Chair:

1. Promote coordinate and give guidance in International Service activities.
2. Review with the District Governor and District Governor-Elect prior to the District Assembly the Governor Elect's goals and objectives and the special emphasis programs designated by Rotary International Presidents.
3. Conduct a plenary session at the District Assembly with guidelines covering the following:
   1) District Governor's goals and objectives as related to International Service.
   2) Rotary International special emphasis programs. (Should be mandated as a club objective and program)
   3) Techniques for successful projects or programs.
   4) Techniques for committee operation.
   5) Outline the information needed for District Reports and District Awards.
4. Be available to speak to the clubs on International Service.
5. Make written reports to the District Governor as requested.
6. Submit and encourage clubs and their Avenue of Service Club Chairs to submit articles for District information and distribution.
7. Present one program about International Service in at least one of each Assistant Governor's Presidents' meeting with club International Service Chairs in attendance.
8. Serve as a Chair for International Service on the District Awards Committee.
9. Assist on the District Conference Committee and chair the plenary session.
10. Hold Area meetings for the Club Chairs for International Service
11. Rotary International Programs
    1) World Community Service
    2) Recreational Fellowships
    3) Vocational Fellowships
    4) Rotary Friendship Exchange

    Special programs
    1) Literacy
    2} Hunger and poverty
    3) Shelter
    4 Water
    5) Health

12. Prepare a budget and review it with the Governor
13. Prepare a final accounting of income and expenses and file it with Treasurer.
14. Train and include a Vice Chair in the committee operation.
15. Keep a File/Journal and pass it on.