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**Sample Letter of Selection as Female Alternate**

**Rotary Youth Leadership Award 2018**

**Name**

**Address**

**City, State ZIP**

**Re: Rotary Youth Leadership Conference - RYLA**

**Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,**

**The quality of applicants for the 2018 Rotary Youth Leadership Award Conference**

**(RYLA) was truly outstanding. I am writing to inform you that you have been**

**selected as a reserve candidate for the female contingent, which means if someone is unable to attend you may take her place. Be aware that this could be on short notice, close to, or on the opening day of the conference, which is set for March 16-18, 2018 at Camp Cedar Crest in Running Springs, California.**

**If you are able to attend, The Rotary Club of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ will pay**

**all your expenses relating to transportation, lodging and meals. In the meantime,**

**you and your fellow students are invited to a club meeting scheduled for**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_at \_\_\_\_\_\_\_\_\_ at the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,**

**where you will have an opportunity to meet other Rotarians and learn more about**

**Rotary.**

**Further details about RYLA will be provided to you and your parent(s) at an orientation meeting scheduled for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2018 at \_\_\_\_\_ at**

**the \_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. This**

**meeting will also include students sponsored by the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and**

**\_\_\_\_\_\_\_\_\_\_\_\_\_ Rotary Clubs. Your attendance is mandatory and crucial to your**

**full participation and will allow you and your parent(s) to ask questions and gain a clearer understanding of the RYLA Conference.**

**We hope that you will make the most of this learning opportunity if it comes your**

**way and wish you every success in the future.**

**Sincerely,**

**RYLA Chairperson**